

Planning District One Behavioral Health Services
Board Meeting – May 27, 2026
Community Connections

Board members present: Robert Ledford, Susan Widener, JoAnna Edds, Robert Fultz, Jr., Joey Carico, Margaret Gibon, Lana Mullins and Bobby Cassell

Board members absent: none

Staff members present: Sandy O'Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Kim Trantham and Heather Crouse

Others present: None

A quorum was present.

I. Call to order

The meeting was called to order by the Chair, Robert Ledford.

II. Invocation

The Invocation was led by board member, Robert Fultz Jr.

III. Additions or changes to the agenda

There were no additions or changes to the agenda.

IV. Public Comment

There was no public comment.

V. Chair Report

- Mr. Ledford thanked the Search Committee for the work they have been doing.
- There will be a Board meeting on June 24; there will not be a meeting in July.
- We did not have a quorum for the March meeting; however, we reviewed information and received the Executive Director report and service reports, the first documents in your board packet are the notes from the April Meeting.
- The Finance Committee will meet at 4:00 pm on Wednesday, June 24 to discuss the PD1 Administrative budget.
JoAnna Edds, chair
Robert Fultz, Jr
Bobby Cassell
Lana Mullins
(Kim Howell will send out reminder emails to the Committee)

VI. Secretary's Report

JoAnna Edds made a motion to approve the March 25, 2026 minutes as presented, Margaret Gibson seconded the motion. The motion passed unanimously.

VII. Financial Report

Kristie Hammonds presented the Frontier Health April 2026 financial report

- For April FY26 Virginia services had a margin of \$2,599 and fiscal YTD margin of \$107,229.

JoAnna Edds reviewed the April 2026 PD1 financial report and Kim Howell presented it to the board members.

- The PD1BHS Administrative office had a margin of \$14,195.61 and a fiscal YTD margin of \$101,263.13

Joey Carico made a motion to file the financial report as presented, Lana Mullins seconded the motion and it passed unanimously.

VIII. Executive Director Report

- Board surveys were handed out
- A newspaper article is included in board packets about Frontier Health's behavioral health urgent care.
- Funding request have been submitted to the localities for next fiscal year with a 5% increase. We have not received notification from all the localities about funding levels, however Wise County reported we will have a reduction in funding from them next year.
- The General Assembly is working on the state budget.
- DBHDS approved a request to reallocate some retained earnings from one category of STEP VA funding to Act Services to cover the cost of that service.
- PD1 staff are working closely with Frontier Health to ensure all required reporting data is submitted accurately to DBHDS and reflected in the outcomes that is shared with the community.

IX. Service Reports

- Kim Trantham reported that Mental Health Case Management services numbers have remained steady.
- There have been 3 referrals for Permanent supported housing.

VALUES TFC are serving 19 children in 14 homes.

X. Service Outcomes

- Megan Herron reviewed the service outcomes data report. There were 5 adult state hospital admissions for April 2026 and an additional 3 for court ordered competency restoration admissions.

XI. Frontier Health Report

- Kristie Hammonds reported Virginia services had a 17% year-to-date turnover rate.
- Frontier Health staff are working on the FY27 budget.
- Discussed FMLA changes for Virginia staff. There will be a cost for both employer and employees.
- Discussed the sick leave bill. Ms. Hammonds will follow up when more details are received.

XII. Executive/Search Committee

Susan Widener made a motion that in accordance with Section §2.2-3711, Subsection A.1 of the Code of Virginia that the board go into closed session to discuss personnel issues. Joey Carico seconded the motion and it passed unanimously.

Robert Ledford invited Sandy O'Dell and Megan Herron to stay and requested all other staff and guest to leave the meeting.

Joey Carico made a motion to return to regular session, JoAnna Edds seconded the motion and it passed unanimously.

Robert Ledford polled the board members as to the fact that only personnel issues were discussed in the closed session:

Robert Ledford	Yes
Joey Carico	Yes
JoAnna Edds	Yes
Lana Mullins	Yes
Susan Widener	Yes
Bobby Cassell	Yes
Robert Fultz Jr	Yes
Margaret Gibson	Yes

Robert Ledford stated the Executive Committee met on April 14, 2026 to discuss Policy HR 132 with updates to the policy and includes salary classification scale. The Executive Committee recommends the pay scale that is provided by the Department of Behavioral Health and Developmental Services and is in-line and consistent with other state CSB's in Region 3 of medium size. The Executive Committee recommendation serves as a motion and a second. The motion passed unanimously.

Mr. Ledford stated that the Search Committee met on May 12, 2026 to discuss hiring the new Executive Director. The Search Committee recommends the hiring of Heather Crouse as the New Executive Director, effective February 1, 2027. The Executive Committee recommendation serves as a motion and a second. Robert Fultz, Jr abstained. The motion passed unanimously.

XIII. Board Member's Comments

There were no additional comments.

XIV. Date and location of next meeting

The next meeting will be held on Wednesday, June 24, 2026 at 5 pm at Community Connections.

XV. There being no other business, Joey Carico made a motion to adjourn, Robert Fultz, Jr seconded the motion and it passed unanimously.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Susan Widener", is written over a horizontal line.

Susan Widener, Secretary