

Planning District One Behavioral Health Services
Board Meeting – May 28, 2025
Community Connections

Board members present: Robert Ledford, Susan Widener, Bobby Cassell, Joey Carico, Margaret Gibson, JoAnna Edds, Lana Mullins and Robert Fultz Jr.

Board members absent: None

Staff members present: Sandy O'Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Kim Trantham and Heather Crouse

Others present: None

A quorum was present.

I. Call to order

The meeting was called to order by the Chair, Margaret Gibson.

II. Additions or changes to the agenda

There were no additions or changes to the agenda.

III. Public Comment

There was no public comment.

IV. Secretary's Report

Robert Ledford made a motion to approve the April 23, 2025 minutes as presented, Joey Carico seconded the motion. Robert Fultz Jr. abstained. The motion passed unanimously.

V. Financial Report

Kristie Hammonds presented the Frontier Health April 2025 financial report

- For April Virginia services had a loss of \$103,226 and fiscal YTD margin of \$259,616
 - Depreciation was higher for the month as a true-up was entered to get it to where it should be for year to date. The switch to Sage software this year took a bit longer than normal due to the new software and thus the true-up covered a longer period, which resulted in a bigger adjustment.
 - Retention bonuses were given out in April, resulting in higher payroll costs than a normal month.

Joey Carico reviewed the April 2025 PD1 financial report and Kim Howell presented it to the board members.

- The PD1BHS Administrative office had a margin of \$13,294.18 and a fiscal YTD margin of \$99,292.80

JoAnna Edds made a motion to file the financial report as presented, Bobby Cassell seconded the motion and it passed unanimously.

VI. Chair Report

- The PD1/FH annual board meeting will be held on Friday, December 5th at the Martha Washington Inn at 4:30 pm.
- There will not be a board meeting in June. The next meeting will be on Wednesday, August 27th at 5 pm at Community Connections in Big Stone Gap.
- Board member surveys were handed out.

VII. Executive Director Report

- Sandy O'Dell discussed Recovery Residence for Scott County. The HVAC replacement has been completed. The sprinkler system will need to be replaced, that cost will be added to the renovation budget. The projected timeline for completion is mid-July.
- There have not been any additional reductions in Federal funding.
- Discussed staff pay increases and bonus payout
- Permanent Supported housing has received an award of \$919,749, that is a combination of one-time monies, money to finish the fiscal year and ongoing funding of \$609,035. Frontier Health staff will be hiring for that position.
- Some Medicaid rates will increase 3% effective July 1, 2025
- DBHDS will be using different formulas for allocations of some state and federal funding. Ms. O'Dell served on a work group for Region 3 to look at the funding proposal.

VIII. Service Report

Kim Trantham reviewed the April 2025 Mental Health, Substance Abuse, and Intellectual Disabilities Statistical unit report. 23-hour services are increasing, and SDA (same day access) is doing well.

The VALUES therapeutic foster care program is serving 15 children in 10 homes. There are four families in training.

IX. Service Outcomes

- Megan Herron reviewed the service outcomes data. There were 2 adult state hospital admissions for April 2025.

X. Frontier Health Report

- Kristie Hammonds reported that Virginia services have a 11.6% turnover rate and Frontier Health has a 14.8% turnover rate overall. Virginia has 30 vacancies with 10 of those being new positions.
- Discussed the call volume at the 988-call center for Region III. They currently have an 83% call answer rate.
- CCS III data reporting to DBHDS is transitioning to a report repository. Staff are working on details for errors that are occurring with the new system.

- Discussed Frontier Health leadership team strategic planning.

XI. Executive/Personnel Committee

Margaret Gibson stated that the Executive Committee met on April 23, 2025, to complete the Executive Director annual evaluation and discuss the Executive Director Contract for FY 2026. The Executive Committee recommends the continued employment of the Executive Director, Sandy O'Dell, under the terms and conditions of the contract. The Executive Committee recommendation serves as a motion and a second. The motion passed unanimously.

The Executive Committee recommends a 3% pay increase for PD1 Board employees Sandy O'Dell, Kim Howell, Lisa Kilgore and Megan Herron effective July 1, 2025 and based on the General Assembly budget and financing, a 1 ½ % bonus will be given to the board employees to include Sandy O'Dell, Kim Howell, Lisa Kilgore and Megan Herron on July 18, 2025. The Executive Committee recommendation serves as a motion and a second. The motion passed unanimously.

XII. Finance Committee

Joey Carico stated the Finance Committee met on May 28, 2025 to discuss the FY 2026 PD1 Administrative Budget. The finance committee recommends the approval of the administrative budget as presented. The Finance Committee recommendation serves as a motion and a second. The motion passed unanimously.

XIII. Renewal of Frontier Health Contract

Robert Ledford made a motion that in accordance with Section §2.2-3711, Subsection A 29 of the Code of Virginia that the board go into closed session to discuss the renewal of the Frontier Health contract. Joey Carico seconded the motion and it passed unanimously.

Margaret Gibson requested staff and guest to leave the meeting.

Joey Carico made a motion to return to regular session, Robert Fultz Jr seconded the motion and it passed unanimously.

Margaret Gibson polled the board members as to the fact that only Frontier Health contract renewal information was discussed in the closed session:

Margaret Gibson	Yes
Robert Ledford	Yes
Joey Carico	Yes
JoAnna Edds	Yes
Lana Mullins	Yes
Susan Widener	Yes
Bobby Cassell	Yes
Robert Fultz Jr	Yes

XIV. Approval of Frontier Health Contract

Joey Carico made a motion to approve the Frontier Health contract as presented in closed session. Bobby Cassell seconded the motion and it passed unanimously.

XV. Board Member's Comments

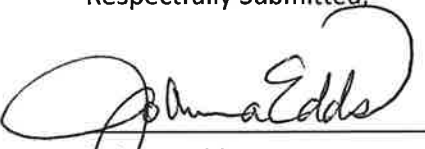
Board members discussed recovery services.

XVI. Date and location of next meeting

The next meeting will be held on Wednesday, August 27, 2025 at 5 pm at Community Connections.

XVII. There being no other business, Bobby Cassell made a motion to adjourn, Robert Ledford seconded the motion and it passed unanimously.

Respectfully Submitted,


JoAnna Edds, Secretary