

Planning District One Behavioral Health Services
Board Meeting – December 7, 2024
Carnegie Hotel Johnson City, TN

Board members present: Delores Belcher, Joey Carico, Bobby Cassell, JoAnna Edds and Robert Ledford

Board members absent: Susan Widener, Lana Mullins and Margaret Gibson

Staff members present: Sandy O'Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Kim Trantham and Heather Crouse

Others present: None

A quorum was present.

I. Call to order

The meeting was called to order by the Chair, Delores Belcher.

II. Additions or changes to the agenda

There were no additions or changes to the agenda.

III. Public Comment

There was no public comment.

IV. Secretary's Report

JoAnna Edds made a motion to approve the October 23, 2024 minutes as presented, Robert Ledford seconded the motion and it passed unanimously.

V. Financial Report

Kristie Hammonds presented the Frontier Health October 2024 financial report

- Virginia services had a margin of \$183,784 and a fiscal YTD margin of \$221,659. During October, the sale of the DSI building occurred and the net addition to revenue (sales price less depreciation) was \$181,479.

Robert Ledford reviewed the October 2024 PD1 financial report and Kim Howell presented it to the board members.

- The PD1BHS Administrative office had a margin of \$12,921 and a fiscal YTD margin of \$48,526

Joey Carico made a motion to file the financial report as presented, Bobby Cassell seconded the motion and it passed unanimously.

VI. Chair Report

- There will not be a board meeting in January due to the VACSB legislative session. The next board meeting will be Wednesday, February 26, 2025.

VII. Audit Reports

Robert Ledford stated the Finance Committee met with Tamara Greear with Rodefer Moss & Co PLLC on November 25, 2024 to discuss the PD1 audit and reported it was a clean audit meaning there were no significant deficiencies relating to the internal controls, no instances of noncompliance material to the financial statements and no significant deficiencies relating to federal monies.

Kim Howell reviewed the PD1 audit report with Board members.

Mr. Ledford made the recommendation and motions to accept the audit as presented. The motion was passed unanimously.

Kristie Hammonds reviewed the Frontier Health audit report. There were two non-material findings, both have been corrected. The audit was approved by the Frontier Health's audit committee as well as the Frontier Health Board of Directors.

VIII. Nominating Committee

JoAnna Edds stated the Nominating Committee met on November 25, 2024 and made the recommendation and motions for the following Board members to serve as officers for the 2025 calendar year. The motion passed unanimously.

Chair – Margaret Gibson

Vice Chair – Robert Ledford

Treasurer – Joey Carico

Secretary – JoAnna Edds

IX. Executive Director Report

- Sandy O'Dell thanked Delores Belcher for her years of service on the Board of Directors and for serving as Board Chair and presented her with tokens of appreciation.
- Ms. O'Dell thanked the Board of Directors and Frontier Health staff for their service during the past year.
- Ms. O'Dell thanked the Board of Directors for attending the open house at the new Wise County Behavioral Health location.
- There will be a meeting with County Administrators and the Norton City manager on Monday, December 9, 2024 to discuss using the Addington Hall location for the Recovery residence. A meeting with the Scott County Planning Commissioner will be on Tuesday, December 10.
- DBHDS has updated the listing for PD1 to a medium-sized board.

X. Service Reports

Kim Trantham reviewed the October 2024 Mental Health, Substance Abuse, and Intellectual Disabilities Statistical unit report. An updated report was discussed. Referrals are needed for the ACT program and staffing continues to be an issue. There were 2 state hospital admissions in October.

Heather Crouse reported the VALUES therapeutic foster care program is serving 14 children in 8 homes and one family is currently in training.

XI. Frontier Health Report

- Kristie Hammonds reported the Children's IOP program has opened at the Community Connections location in Big Stone Gap.
- Virginia services currently has a 14% turnover rate and Frontier Health has an 18% turnover rate overall.
- Discussed Frontier Health staff pay increases effective January 2025.
- Ms. Hammonds thanked the PD1 Board for their continued partnership.

XII. Board Member's Comments

There were no additional comments.

XIII. Date and location of next meeting

The next meeting will be held at Community Connections on February 26, 2025 at 5 pm.

XIV. There being no other business, Robert Ledford made a motion to adjourn, JoAnna Edds seconded the motion and it passed unanimously.

Respectfully Submitted,



Joseph Carico, Secretary