

Planning District One Behavioral Health Services
Board Meeting – October 23, 2024
Wise County Behavioral Health Services

Board members present: Delores Belcher, Joey Carico, Bobby Cassell, Margaret Gibson, JoAnna Edds, and Lana Mullins

Board members absent: Susan Widener and Robert Ledford

Staff members present: Sandy O’Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Kim Trantham, Heather Crouse and Melissa Smith

Others present: None

A quorum was present.

- I. Call to order
The meeting was called to order by the Chair, Delores Belcher.
- II. Additions or changes to the agenda
There were no additions or changes to the agenda.
- III. Public Comment
There was no public comment.
- IV. Secretary’s Report
Bobby Cassell made a motion to approve the August 28, 2024 minutes as presented, JoAnna Edds seconded the motion and it passed unanimously.
- V. Financial Report
Kristie Hammonds presented the Frontier Health September 2024 financial report
 - For September Virginia services had a margin of \$3,975 and fiscal YTD margin of \$30,633 year-to-date.

Kim Howell presented the PD1 September 2024 financial report to the board members.

 - For September the PD1BHS Administrative office had a margin of \$14,482 and a fiscal YTD margin of \$35,621

Joey Carico made a motion to file the financial report as presented, Margaret Gibson seconded the motion and it passed unanimously.

VI. Chair Report

- The December meeting will be held on Saturday, December 7th at 4:30 pm at the Carnegie Hotel in Johnson City, TN.

VII. Project LINK/Early Childhood Case Management Services

Melissa Smith, Senior Director of Children, Youth & Developmental Case Management Services at Frontier Health discussed Project LINK and Early Childhood case management services. Project LINK provides intensive outreach case management, home visitation and support services to women and their families and includes nurturing parenting education groups.

Early childhood case management services are designed to promote improved family functioning and are offered to children from birth to six years old. The program refers and links children and families to educational, medical, developmental and behavioral health services.

VIII. Executive Committee

Delores Belcher stated the Executive Committee met on August 28, 2024, to discuss updates to policy HR121 Paid Time off (PTO). The executive committee recommends the policy be updated as presented. The Executive Committee recommendation serves as a motion and a second. The motion passed unanimously.

IX. Executive Director Report

- Sandy O'Dell announced that Wise County Behavioral Health Services has moved to the Norton location on Wharton Lane. An open house is scheduled on Friday, November 8th from 2 to 4 pm. Everyone is invited to attend.
- The Executive and Finance Committees will meet with staff from Rodefer Moss & Co., PLLC to review the PD1 financial audit on Monday, November 25th at 5 pm at the PD1 office. If you cannot attend in person, Zoom and call-in options will be available.
- Funding for the permanent supported housing grant has been approved. Ms. O'Dell will follow up when more details are available.
- The nominating committee will need to meet before the December meeting. Ms. O'Dell will discuss this with the committee chair, JoAnna Edds, and will email committee members when a meeting is scheduled.
- Ms. O'Dell handed out and discussed a newspaper article pertaining to the special use permit in Gate City.

X. Conflict of Interest Statements

Sandy O'Dell discussed the Conflict-of-Interest Policy and the Information of Freedom Act. Board members reviewed and signed the Annual Conflict of Interest statements.

XI. Service Reports

Kim Trantham reviewed the September 2024 Mental Health, Substance Abuse, and Intellectual Disabilities Statistical unit report. Service numbers remain steady with an increase in the ACT program.

Heather Crouse reported the VALUES therapeutic foster care program is serving 13 children and 2 referrals have been accepted.

XII. Service Outcomes

Megan Herron reviewed the service outcomes data. There were 4 adult state hospital admissions for September 2024.

XIII. Frontier Health Report

- Kristie Hammonds reported that Virginia services had a 14.5% turnover rate for the first quarter and Frontier Health had a 19.3% turnover rate overall. There are 38 vacancies in Virginia with 12 of those being new positions and 26 are replacement positions.
- Developmental Services will be moving on December 1st to the former Wise County Behavioral Health Services building and will be renamed Community Connections.
- Wise County Behavioral Health Services has moved to the Norton location and will be adding new programs.
- Frontier Health is working with hurricane Helene victims in several counties in Tennessee. Several staff members were affected by the storm.
- The Frontier Health Board of Directors approved a salary increase effective January 2025.

XIV. Board Member's Comments

There were no additional comments.

XV. Date and location of next meeting

The next meeting will be held at the Carnegie Hotel on Saturday, December 7, 2024, at 4:30 pm in Johnson City, TN.

XVI. There being no other business, Joey Carico made a motion to adjourn, Lana Mullins seconded the motion and it passed unanimously.

Respectfully Submitted,



Joseph Carico, Secretary