

Planning District One Behavioral Health Services
Board Meeting – March 27, 2024
Wise County Behavioral Health Services

Board members present: Delores Belcher, Robert Ledford, Margaret Gibson, Susan Widener, Bobby Cassell, Joey Carico and Lana Mullins

Board members absent: JoAnna Edds

Staff members present: Sandy O'Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Kim Trantham, Heather Crouse, and Debbie Moore

Others present: None

A quorum was present.

- I. Call to order
The meeting was called to order by the Chair, Delores Belcher.
- II. Additions or changes to the agenda
There were no additions or changes to the agenda.
- III. Public Comment
There was no public comment.
- IV. Secretary's Report
Margaret Gibson made a motion to approve the January 24, 2024 minutes as presented, Robert Ledford seconded the motion and it passed unanimously.
- V. Financial Report
Kristie Hammonds presented the Frontier Health February 2024 financial report
 - For February 2024 Virginia services had a margin of \$43,679 and YTD margin of \$381,675.
 - Staff salary expenses are up due to salary increases that began on February 1, 2024.
 - The OBRA program used budgeted funds to purchase a new vehicle during the month, funding was brought over to cover the purchase and thus contribute to most of the profit for February.

Robert Ledford reviewed the February 2024 PD1 financial report and Kim Howell presented it to the board members.

Lana Mullins made a motion to file the financial report as presented, Margaret Gibson seconded the motion and it passed unanimously.

VI. Chair Report

- The PD1 Board of Directors and staff will be attending the Frontier Health annual board meeting at the Carnegie Hotel in Johnson City, TN on Saturday, December 7, 2024.
- The Executive Committee (Delories -chair, Margaret, Robert, and Joey) will meet via conference call on April 18th at 5:00 pm to review the Executive Director contract and on Wednesday, April 24th at 4:00 pm in person to discuss the Executive Director contract.

VII. Restoration Services

Debbie Moore, Director of Substance Abuse Services discussed Restoration Services. If a defendant is found incompetent to stand trial during a competency to stand trial evaluation, the court will order Restoration services to attempt to restore the defendant to competency so they may stand trial. Frontier Health offers services that include education of legal concepts, identifying barriers, coordination of care and updating the court prior to hearings of competency status. These services are offered in various settings including outpatient clinics, jails, and community settings. Five clients have been served in 2024 with two pending to be seen.

VIII. Executive Director Report

- Sandy O'Dell gave an update on the 3 Opioid Abatement Authority (OAA) approved and potential projects. 1) An intensive outpatient program for adolescents, 2) Extending CITAC hours from 12 to 24 and 3) a proposal for the Recovery Residence project was approved by the County Boards of Supervisors and Norton City Council. The proposal was submitted to the OAA on March 26. Proposals will be reviewed and approved sometime in May. Ms. O'Dell will give an update on the proposal outcome when it is received. We received 24-hour CITAC funding from DBHDS.
- A meeting is scheduled on April 2nd with the Wise County Sheriff's Office and County Administrator to discuss staffing the CITAC location 24 hours a day.
- PD1 is one of the CSB's to receive a medication dispensing machine at the 23-hour location.
- The Department of Behavioral Health and Developmental Services is still conducting an operational review of PD1. Ms. O'Dell will give an update when the final report is received.

IX. PD1 By Laws

Joey Carico made a motion to adopt the updated PD1 Bylaws as presented, Bobby Cassell seconded the motion and it passed unanimously. Approved copies will be handed out at the April 24, 2024 board meeting.

X. Service Reports

Kim Trantham reviewed the January and February 2024 Mental Health, Substance Abuse, and Intellectual Disabilities Statistical report. January numbers were down slightly due to

weather related events, but February numbers had an increase and Same Day Access (SDA) services are trending up.

XI. Service Outcomes

Megan Herron reviewed the service outcomes data. There was 1 state hospital admission for February 2024.

XII. Frontier Health Report

- Kristie Hammonds reported overall Frontier Health has a 21.4% turnover rate for the third quarter with Virginia having a 17.3% rate. There are 22 vacancies in Virginia with 10 of those being new positions. Frontier Health is working with area colleges with internship programs and to recruit recent graduates into the workforce and has also partnered with recruitment.org. seeking licensed staff.
- Retention bonuses were paid on March 1st and will be reflected in the March financials. Over 90% of staff members are participating.
- Kim Begley has been promoted to Senior Director of Children's Specialty Services.
- Quesenberry's Inc of Big Stone Gap has been awarded the bid for renovations to the WCBHS and Wharton locations. A target date for completion has not been determined, Ms. Hammonds will update when the date is finalized.

XIII. Board Member's Comments

There were no additional comments.

XIV. Date and location of next meeting

The next meeting will be held at Wise County Behavioral Health Services on April 24, 2024, at 5 pm.

XV. There being no other business, Joey Carico made a motion to adjourn, Robert Ledford seconded the motion and it passed unanimously.

Respectfully Submitted,



Joseph Carico, Secretary