

Planning District One Behavioral Health Services  
Board Meeting – October 25, 2023  
Wise County Behavioral Health Services

Board members present: Bobby Cassell, Delores Belcher, Robert Ledford, Margaret Gibson, Susan Widener and Joey Carico

Board members absent: JoAnna Edds and Lana Mullins

Staff members present: Sandy O'Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Eric Greene and Kim Trantham

Others present: None

A quorum was present.

- I. Call to order  
The meeting was called to order by the Chair, Bobby Cassell
- II. Additions or changes to the agenda  
Agenda item VII – 2 % pay increase will be removed from the agenda and replaced with Opioid Abatement Authority Funding
- III. Public Comment  
There was no public comment.
- IV. Secretary's Report  
Delores Belcher made a motion to approve the September 27, 2023 minutes as presented, Margaret Gibson seconded the motion and it passed unanimously.
- V. Financial Report  
Kristie Hammonds presented the Frontier Health September 2023 financial report
  - For September 2023 Virginia services had a margin of \$34,218
  - Service revenue is down in some areas like case management, which is under budget due to vacancies.
  - Professional fees are up from budget and prior year primarily for foster parent fees and Sage (accounting software) and Virginias portion of SmartCare.

Margaret Gibson reviewed the September 2023 PD1 financial report and Kim Howell presented it to the board members.

Susan Widener made a motion to file the financial report as presented, Robert Ledford seconded the motion and it passed unanimously.

VI. Chair Report

- The Nominating Committee will meet this evening after the HUD meetings. Bobby Cassell requested Robert Ledford chair the meeting in JoAnna Edds absence.
- The Finance Committee Margaret Gibson (chair), Bobby Cassell, JoAnna Edds and Joey Carico will meet with Rodefer Moss & Company PLLC at the PD1 office on Wednesday November 29 at 5:30 pm to discuss the PD1 audit. If you cannot meet in person, please plan to join the meeting via ZOOM. Sandy O'Dell will send a zoom link before the meeting.

VII. Opioid Abatement Authority Funding

Sandy O'Dell reported PD1/FH staff met with County Administrators and the Norton City Manager to discuss two options to move forward with from the Opioid Abatement Authority funding. The expansion of security personnel at the CITAC center from 12 to 24 hours and opening two recovery residences within the next three years.

Delores Belcher made a motion to approve submitting grant proposals to the Counties and State Opioid Abatement Authority for funding for the projects, Joey Carico seconded the motion and it passed unanimously.

VIII. Executive Director Report

- Sandy O'Dell gave an update on the Certified Community Behavioral Health Centers (CCBHC). Due to not having bandwidth, the Department of Behavioral Health and Developmental Services and the Department of Medical Assistance Program have decided not to move forward with the certification.
- Discussed the permanent supported housing project. PD1/FH, Cumberland Mountain and Dickenson County CSB have decided to submit proposals separately and not jointly as previously reported.
- Discussed funding for work force enhancement.

IX. Conflict of Interest Statements

Sandy O'Dell discussed the Conflict of Interest Policy and the Information of Freedom Act. Board members reviewed and signed the Annual Conflict of Interest statements.

X. Service Reports

Eric Greene reviewed the August 2023 Mental Health, Substance Abuse, and Intellectual Disabilities Statistical report. All services are up from the July report.

Kim Trantham reported that children's services are doing well.

XI. Service Outcomes

Megan Herron reviewed the service outcomes data with 2 state hospital admissions for September 2023.

XII. Frontier Health Report

- Kristie Hammonds discussed salary adjustments for staff effective January 2024.
- Discussed health care benefits for 2024. There will be a slight increase in premiums.
- There are 35 vacancies in Virginia, 11 of those being new positions with a 27.7% turnover rate.
- Eric Greene, Senior Vice President of Virginia Adult Outpatient & Specialty Services has resigned effective the end of January 2024. Heather Crouse, Division Director of Child & Family Services has been promoted to Vice President of Outpatient and Childrens Specialty Services and will start her transition effective immediately.

XIII. Board Member's Comments

There were no additional comments.

XIV. Date and location of next meeting

The next meeting will be held at the Martha Washington Inn on Friday, December 1, 2023 at 4:30 pm in Abingdon, VA.

- XV. There being no other business, Margaret Gibson made a motion to adjourn, Robert Ledford seconded the motion and it passed unanimously.

Respectfully Submitted,

  
Robert Ledford, Secretary