

Planning District One Behavioral Health Services
Board Meeting – September 27, 2023
Wise County Behavioral Health Services

Board members present: Bobby Cassell, Delores Belcher, Robert Ledford, Margaret Gibson, Lana Mullins and Susan Widener

Board members absent: JoAnna Edds and Joey Carico

Staff members present: Sandy O’Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Eric Greene and Kim Trantham

Others present: None

A quorum was present.

- I. Call to order
The meeting was called to order by the Chair, Bobby Cassell
- II. Additions or changes to the agenda
There were no additions or changes to the agenda.
- III. Public Comment
There was no public comment.
- IV. Secretary’s Report
Delores Belcher made a motion to approve the August 23, 2023 minutes as presented, Lana Mullins seconded the motion and it passed unanimously.
- V. Financial Report
Kristie Hammonds presented the Frontier Health August 2023 financial report
 - For August 2023 Virginia services had a margin of \$26,705
 - Personnel costs were up due to a 23 working-day month
 - Professional fees are up from budget and prior year primarily for foster parent fees and Sage (accounting software) and VA portion of SmartCare.

Margaret Gibson reviewed the August 2023 PD1 financial reports and Kim Howell presented it to the board members.

Robert Ledford made a motion to file the financial report as presented, Delores Belcher seconded the motion and it passed unanimously.

VI. Chair Report

- Allow extra time for the October 25 board meeting, HUD project meetings will immediately follow.
- Nominating Committee update: Susan Widener has been appointed to replace Mavis Spivey and Delores Belcher has also been appointed to serve on the committee.
- The Nominating Committee will meet following the October 25th board meeting at 6:15 pm. Committee members are: JoAnna Edds – Chair, Joey Carico, Susan Widener and Delores Belcher

VII. Finance Committee

Margaret Gibson stated the Finance Committee met on Monday, September 25, 2023 and approved for PD1BHS to open a Money Market Liquidity Account at Powell Valley National Bank and to keep the signees the same as the NOW checking account as Sandy O’Dell, Kim Howell and Lisa Kilgore. The Finance Committee recommendations serve as a motion and a second.

Delores Belcher made a motion to approve opening the account, Robert Ledford seconded the motion and it passed unanimously.

VIII. Executive Director Report

- Sandy O’Dell gave an update on the Certified Community Behavioral Health Centers (CCBHC). PD1/FH is one of 14 CSB’s that are working on the certification process to be completed by July 2025 with other CSB’s to be added until all 40 CSB’s become certified centers.
- Discussed the permanent supported housing project. PD1/FH is working with Cumberland Mountain and Dickenson County CSB to help develop housing for individuals who have serious mental illness.
- The Virginia General Assembly has passed the amendments to the 2023-24 budget. Ms. O’Dell discussed funding for new programs and additional funding for existing programs. The board approved 2% pay increase for PD1 staff will go into effect January 1, 2024. The increase was included in the PD1 FY24 budget.

IX. Service Reports

Eric Greene reviewed the July 2023 Mental Health, Substance Abuse, and Intellectual Disabilities Statistical report. Service numbers are down due to staffing issues.

Kim Trantham reported that VALUES therapeutic foster care has 13 children in services in 17 homes.

X. Service Outcomes

Megan Herron reviewed the service outcomes data with 3 state hospital admissions for August 2023. The CITAC center served 21 individuals in August, an increase of 50% from the previous month and 78.8 officer field hours were saved.

XI. Frontier Health Report

- Kristie Hammonds reported a nurse has been hired to work 3rd shift at the 23-hour location and an offer of employment has been made to a nurse practitioner at the 23-hour site.
- Frontier Health employees received a bonus on September 15th.
- Discussed salary adjustments for staff
- Frontier Health has been awarded the Certified Community Behavioral Health Centers (CCBHC) grant. It is a four-year 4 million dollar grant to be awarded 1 million dollars per year.
- Discussed the AI model ELEOS

XII. Board Member's Comments

There were no additional comments.

XIII. Date and location of next meeting

The next meeting will be held at Wise County Behavioral Health Services on October 25, 2023 at 5 pm.

XIV. There being no other business, Margaret Gibson made a motion to adjourn, Robert Ledford seconded the motion and it passed unanimously.

Respectfully Submitted,


Robert Ledford, Secretary