

Planning District One Behavioral Health Services  
Board Meeting – June 28, 2023  
Wise County Behavioral Health Services

Board members present: Bobby Cassell, Delores Belcher, Robert Ledford, Margaret Gibson, Judy Roberts and Joey Carico

Board members absent: Mavis Spivey and JoAnna Edds

Staff members present: Sandy O'Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds, Kim Trantham and Eric Greene

Others present: None

A quorum was present.

- I. Call to order  
The meeting was called to order by the Chair, Bobby Cassell
- II. Additions or changes to the agenda  
There were no additions or changes to the agenda.
- III. Public Comment  
There was no public comment.
- IV. Secretary's Report  
Delores Belcher made a motion to approve the May 24, 2023 minutes as presented, Margaret Gibson seconded the motion and it passed unanimously.
- V. Financial Report  
Kristie Hammonds presented the Frontier Health May 2023 financial report.
  - May FY23 Virginia services had a net of \$1,849,149 and a net of \$2,468,688 year-to-date.
  - Virginia is continuing to have a good year with relatively low turnover and new programs.
  - Capital funding in the amount of \$1,743,539 for May 2023 was brought in for Hawthorne Place and the Wharton location, and \$2,145,349 YTD.

Margaret Gibson reviewed the May 2023 PD1 financial report and Kim Howell presented it to the board members. Judy Roberts made a motion to file the financial report as presented, Robert Ledford seconded the motion and it passed unanimously.

VI. Chair Report

- Judy Roberts' appointment as a board member will end on June 30, 2023. Bobby Cassell and Sandy O'Dell presented Ms. Roberts with a plaque of appreciation and thanked her for serving on the PD1 Board of Directors. Ms. Roberts made a statement and thanked the board and staff for their kindness.
- Mavis Spivey's appointment as a board member will end on June 30, 2023. A plaque of appreciation will be presented to Ms. Spivey at a later date.
- There will not be a July board meeting.

VII. Finance Committee

Margaret Gibson stated the Finance Committee met on June 28, 2023 to discuss the FY 2024 PD1 Administrative Budget. The finance committee recommended the approval of the administrative budget as presented. The motion passed unanimously.

VIII. Performance Contract

Sandy O'Dell reviewed the FY24-25 Performance Contract. Joey Carico made a motion to approve the Performance Contract as presented, Judy Roberts seconded the motion and it passed unanimously.

IX. Frontier Health Annual Contract

Sandy O'Dell reviewed the PD1/Frontier Health contract for FY 2024 and discussed recommended changes with board members. Robert Ledford made a motion to approve the contract as presented, Delores Belcher seconded the motion and it passed unanimously.

X. Executive Director Report

- Sandy O'Dell reported the Virginia General Assembly has not approved the amendments to FY24 state budget.
- A Memorandum of Agreement(MOA) has been signed with New River Valley CSB that PD1/Frontier Health to serve as a sub hub for Mobile crisis services and will include areas in Dickenson County and Cumberland Mountain CSB.
- The Opioid Abatement Authority board approved funding for a regional intensive outpatient program for adolescents for up to 5 years. This funding is through the localities.

XI. Service Reports

Eric Greene stated the April 2023 Mental Health, Substance Abuse and Intellectual Disabilities Statistical report was not available due to Frontier Health transitioning to a new electronic health record. Mr. Greene did report April was a good month, however numbers were down slightly due to staff vacancies.

XII. Service Outcomes

Megan Herron reviewed the service outcomes data with 3 state hospital admissions for May 2023.

XIII. Frontier Health Report

- Kristie Hammonds reported Frontier Health has 43 vacancies with 17 of those being new positions. Ms. Hammonds discussed workforce shortages and staff retention.
- The Crisis Call center received 764 calls in May and had an 88% call answer rate.
- Discussed the Frontier Health Leadership Retreat held earlier this month.

XIV. Board Member's Comments

There were no additional comments.

XV. Date and location of next meeting

The next meeting will be held at Wise County Behavioral Health Services on August 23, 2023 at 5 pm.

XVI. There being no other business, Robert Ledford made a motion to adjourn, Margaret Gibson seconded the motion and it passed unanimously.

Respectfully Submitted,

  
Robert Ledford, Secretary